

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES  
OF THE BARRINGTON PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees of the Barrington Public Library District was held on June 10, 2013 at 7:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the board and the press on June 7, 2013.

Present and acting as trustees were:

Donald F. Minner, President  
Carolyn Welch Clifford, Vice President  
Henry G. Wisniewski, Treasurer  
Barbara Pintozzi (arrived at 7:01 p.m.)  
William Pizzi  
Richard J. Ryan, President Emeritus

Also in attendance were:

Detlev Pansch, Executive Director  
Carrie F. Carr, trustee elect  
Bob Webb, BETA  
Norbert Schwarz, resident  
Betty O'Grady, staff

President Minner called the meeting to order. He requested that Ms. O'Grady act as recording secretary and call the role. The audience was asked if there were comments for the board. Mr. Webb offered ideas on finance, borrowing, and paying bills in the future. Mr. Minner thanked him for his input.

The minutes of May 13 were reviewed. Mr. Wisniewski requested that, on Page 3, a range of .9 to 1.4% be inserted as the interest rate. Mr. Ryan moved, and Mr. Wisniewski seconded, to approve the minutes of May 13 as corrected.

Ayes: Minner, Clifford, Wisniewski, Pintozzi, Pizzi, Ryan

Nays: 0

Motion CARRIED.

Mr. Minner stated that Oaths of Office would be next on the agenda. The three elected candidates read their oaths in unison.

Election of officers followed. Ms. Clifford nominated Ms. Pintozzi as Secretary, and Mr. Minner seconded.

Ayes: Minner, Clifford, Wisniewski, Carr, Pintozzi, Pizzi, Ryan

Nays: 0

Motion CARRIED.

Mr. Minner nominated Mr. Wisniewski as Treasurer, and Mr. Pizzi seconded.

Ayes: Minner, Clifford, Wisniewski, Carr, Pintozzi, Pizzi, Ryan

Nays: 0

Motion CARRIED.

Mr. Minner nominated Ms. Clifford as Vice President and Mr. Pizzi seconded.

Ayes: Minner, Clifford, Wisniewski, Carr, Pintozzi, Pizzi, Ryan

Nays: 0

Motion CARRIED.

Mr. Ryan nominated Mr. Minner as President, and Mr. Pizzi seconded.

Ayes: Minner, Clifford, Wisniewski, Carr, Pintozzi, Pizzi, Ryan

Nays: 0

Motion CARRIED. Nominations were closed.

Regarding committee appointments, Mr. Minner asked the trustees to consider which committees they would like to serve on, preferably two. Trustees will notify him of their choices.

Ms. Carr gave a brief summary of her years in Barrington, and was welcomed to the board.

An email was received from a patron commending Emily Kornak and Ashley Sero for a program they presented. Mr. Minner read the email to the board, which stated that "your library's success in this should be shouted from the rooftops!"

Ordinance 2013-1, the schedule of Regular Meetings of the Board of Library Trustees for the fiscal year July 1, 2013 to June 30, 2014, was next on the agenda. Mr. Ryan moved, and Mr. Pizzi seconded, to adopt Ordinance 2013-2.

Ayes: Minner, Clifford, Wisniewski, Carr, Pintozzi, Pizzi, Ryan

Nays: 0

Motion CARRIED.

Ordinance 2013-2, an Ordinance adopting the prevailing wage rates for laborers, workers & mechanics employed on any public works of the Barrington Public Library District, was reviewed. Ms. Carr moved, and Ms. Clifford seconded, to adopt Ordinance 2013-2.

Ayes: Minner, Clifford, Wisniewski, Carr, Pintozzi, Pizzi

Nays: Ryan

Motion CARRIED.

Mr. Wisniewski presented the Budget, Finance and Levy Committee report. The committee had met prior to the Regular Meeting. Steve Larson and John Miller of Ehlers Associates reviewed the Barrington Bank & Trust Company's offer to lend \$2,000,000.00 and found it appropriate to be a fair level of rates compared to the market. The committee unanimously recommends passage of Ordinance 2013-3.

Ordinance 2013-3 authorizing and providing for an installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property or both, in and for the Barrington Public Library District, and authorizing and providing for the issue of \$2,000,000.00 Debt Certificates, Series 2013 evidencing the rights to payment under such Agreement, prescribing the details of the Agreement and the Certificates, and providing for the security and means of payment under the Agreement of the Certificates, was reviewed. Mr. Wisniewski moved, and Mr. Ryan seconded, to adopt Ordinance 2013-3.

Ayes: Clifford, Wisniewski, Carr, Pintozzi, Pizzi, Ryan

Nays: 0

Abstentions: Minner

Motion CARRIED.

Mr. Wisniewski presented the Treasurer's report. Beginning balance was \$8,581,791.98 with receipts of \$297,786.10 and disbursements of \$882,216.00, leaving an ending balance of \$7,997,362.08. This ending balance is \$302,683.99 greater than that of one year ago. Ms. Clifford moved, and Mr. Pizzi seconded, to approve the Treasurer's report and bills for payment as submitted.

Ayes: Minner, Clifford, Wisniewski, Carr, Pintozzi, Pizzi, Ryan

Nays: 0

Motion CARRIED.

Ms. Pintozzi noted that the Money Market Fund looks like it is starting to rebound.

Mr. Wisniewski presented the Treasurer's report. Beginning balance was \$8,581,791.98 with receipts of \$297,786.10 and disbursements of \$882,216.00, leaving an ending balance of \$7,997,362.08. This ending balance is \$302,683.99 greater than that of one year ago. Ms. Clifford moved, and Mr. Pizzi seconded, to approve the Treasurer's report and bills for payment as submitted.

Ayes: Minner, Clifford, Wisniewski, Carr, Pintozzi, Pizzi, Ryan

Nays: 0

Motion CARRIED.

Ms. Pintozzi noted that the Money Market Fund looks like it is starting to rebound.

Under Personnel Committee, Mr. Ryan said that committee had also met prior to the Regular Meeting. There will be a reorganization of the Circulation Department and two more part-time associates will be hired. New job descriptions were created. In addition, a Digital Services Manager position is planned and a new part-time Youth Services Librarian will be hired. The committee recommended that the personnel proposals be accepted as presented. All trustees voted aye.

The engagement letter for the auditor for the 2013 audit was reviewed. The fee has increased by \$900.00 because of additional time needed to include the renovation. Mr. Wisniewski moved, and Ms. Clifford seconded, to accept the quote offered by McClure Inserra to conduct the audit.

Ayes: Minner, Clifford, Wisniewski, Carr, Pintozzi, Pizzi, Ryan

Nays: 0

Motion CARRIED.

Director Pansch presented his report. He stated that some contracts had been renegotiated. More savings are anticipated with the HVAC system.

Mr. Pansch said he had also given a sample of a project that was done for another library. He felt that we would have an idea of what we would need in the future. The parking lot is in need of work. The parking lot lights are not working efficiently. The roof is our main focus at present. After discussion, Mr. Minner moved, and Ms. Pintozzi seconded, to approve the creation of a capital replacement plan for a cost of \$11,000.00 by Engberg Anderson.

Ayes: Minner, Clifford, Wisniewski, Carr, Pintozzi, Pizzi, Ryan

Nays: 0

Motion CARRIED.

Mr. Pansch said that the partnership with The Garlands is working out. There were over 900 sign-ups for the Summer Reading Club. There are many nice events planned and the construction has not limited it.

Under Old Business, Ms. Clifford cited an article in Pew Study comparing ebooks vs. books usage.

Mr. Pizzi asked whether the issue Ms. O'Connell brought up at the May meeting had been addressed. Mr. Minner said that Ms. Clifford would call a Policy Committee to discuss that issue.

Mr. Pizzi asked if there was closure on the Friends of the Library. Mr. Minner said that the Friends have solicited the community for ideas. The board would support continued book sales. It is not possible to have the Friends sort and store books in the library, however.

Ms. Pintozzi asked about the renovation plans. Biweekly meetings are held with the construction manager and the architects. Phase 1 will end in mid-July.

There being no further business, Mr. Minner moved, and Ms. Pintozzi seconded, to adjourn.

Ayes: Minner, Clifford, Wisniewski, Carr, Pintozzi, Pizzi, Ryan

Nays: 0

Motion CARRIED. Adjournment was at 7:52 p.m.

  
Barbara Pintozzi, Secretary