

MINUTES OF A SPECIAL MEETING OF THE BOARD OF LIBRARY TRUSTEES  
OF THE BARRINGTON PUBLIC LIBRARY DISTRICT

A Special Meeting of the Board of Library Trustees was held on February 20, 2013, at 6:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the board and press on February 15, 2013.

Present and acting as trustees were:

Donald F. Minner, President  
Carolyn Welch Clifford, Vice President (left at 6:55 p.m.)  
Henry G. Wisniewski, Treasurer  
Kathleen A. Peterson, Secretary  
Barbara Pintozzi

Absent were:

William J. Pizzi  
Richard J. Ryan, President Emeritus

Also in attendance were:

Detlev Pansch, Executive Director  
Joe Huberty, architect, Engberg Anderson  
Shaun Kelly, architect, Engberg Anderson  
John Shales, Shales McNutt Construction  
Rose Faber, Head of Adult Services  
Ryann Uden, Head of Youth Services  
Marie Thomas, Head of Circulation Services  
Maripat Olson, Head of Technical Services  
Allie and Ed Roney, patrons

President Minner called the meeting to order at 6:05 p.m. He welcomed the guests. The architects presented a slide presentation of the exterior of the building, parking lot and landscape plantings. Interior slides of the café area, changes to the entry area, introduction of color and new lighting in the entry were viewed. Mr. Huberty described the Youth Services area with interactive stations, a puppet theater, Lego area, comfortable furniture, and storytelling and craft space. 250 companies will be asked to submit bids.

Shales McNutt presented information concerning the owner and Engberg Anderson budget. Some items decreased such as site demolition, asphalt paving, casework, glass railing, painting, electrical and moving. Other items increased such as site building concrete, masonry, steel, carpentry, glass at wall, framing, acoustical ceiling, window treatments, operating partition, plumbing, AV/technology and interior signage.

The November 2012 total budget was \$8,522,570.00 and as of February 13, 2013, the total budget is \$8,611,024.00. Shales McNutt offered \$77,044.00 in alternates as well.

Following discussion, Mr. Minner moved, and Ms. Pintozzi seconded, to authorize Engberg Anderson and Shales McNutt to solicit and receive bids.

Ayes: Minner, Wisniewski, Peterson, Pintozzi  
Nays: 0  
Absent: Clifford, Pizzi, Ryan  
Motion CARRIED.

Ms. Pintozzi moved, and Ms. Peterson seconded, to authorize Engberg Anderson to handle bid phase services.

Ayes: Minner, Wisniewski, Peterson, Pintozzi  
Nays: 0  
Absent: Clifford, Pizzi, Ryan  
Motion CARRIED.

The architects presented a drawing labeled A 101 to introduce the phasing plan for both the first floor and second floor. It is color-coded and divided into four phases.

A new project timeline was introduced and labeled "Overall Phase Proposed Construction Schedule." It covers the time period from March 2013 to March of 2014. It includes bidding, permit review, bid reviews, recommendations to the board, contracts and four phases.

Mr. Minner moved, and Ms. Pintozzi seconded, to approve the Engberg Anderson Change Order as contained in AIA Document G 802 – Change Order 01 concerning Village related meetings.

Another Change Order, as contained in AIA Document G 802 – Change Order 02 concerning detailed phasing and moving was combined in the following vote moved by Mr. Minner and seconded by Ms. Pintozzi:

Ayes: Minner, Wisniewski, Peterson, Pintozzi  
Nays: 0  
Absent: Clifford, Pizzi, Ryan  
Motion CARRIED.

A chart of updated fee allocations was presented bringing the total to \$500,900.00 for services rendered by Engberg Anderson.

There being no further business, Mr. Wisniewski moved, and Mr. Minner seconded, to adjourn.

Ayes: Minner, Wisniewski, Peterson, Pintozzi  
Nays: 0  
Absent: Clifford, Pizzi, Ryan  
Motion CARRIED. Adjournment was at 7:15 p.m.

  
Kathleen A. Peterson, Secretary