

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES  
OF THE BARRINGTON PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees of the Barrington Public Library District was held on October 14, 2013 at 7:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the trustees and the press on October 10, 2013.

Present and acting as trustees:

Carolyn Welch Clifford, Vice President  
Henry G. Wisniewski, Treasurer  
Barbara Pintozzi, Secretary  
Carrie F. Carr  
William J. Pizzi  
Richard J. Ryan, President Emeritus

Absent was:

Donald F. Minner, President

Also in attendance were:

Detlev Pansch, Executive Director  
Judy Walther, auditor  
Bob Webb, BETA  
Nancy O'Connell, patron  
Betty O'Grady, staff

Vice President Clifford conducted the meeting in the absence of President Minner. She welcomed the guests and stated that the Auditor's report would be first on the agenda.

Ms. Walther distributed financial statement booklets for the board along with other materials. She explained in detail each portion of the annual report and answered questions. She was thanked by the board and left the meeting. Mr. Wisniewski moved, and Mr. Ryan seconded, to accept the auditor's report.

Ayes: Clifford, Wisniewski, Pintozzi, Carr, Pizzi, Ryan

Nays: 0

Absent: Minner

Motion CARRIED.

The minutes of the Regular Meeting of September 9 were reviewed. Mr. Wisniewski moved, and Mr. Ryan seconded, to approve those minutes as presented.

Ayes: Clifford, Wisniewski, Pintozzi, Carr, Pizzi, Ryan

Nays: 0

Absent: Minner

Motion CARRIED.

The minutes of the Committee of the Whole Meeting on October 1 were reviewed. Mr. Ryan moved, and Mr. Wisniewski seconded, to approve those minutes as presented.

Ayes: Clifford, Wisniewski, Pintozzi, Carr, Pizzi, Ryan  
Nays: 0  
Absent: Minner  
Motion CARRIED.

Director Pansch noted that two letters will be sent to the Village regarding the realignment of Lake Zurich Road. The board discussed the letters.

Treasurer Wisniewski presented the Treasurer's report. Beginning balance was \$10,014,532.74 with receipts of \$1,534,679.37 and expenditures of \$1,081,280.13, leaving an ending balance of \$10,467,931.98. This ending balance is \$425,159.76 greater than that of one year ago. Mr. Pizzi moved, and Mr. Ryan seconded to approve the Treasurer's report and bills for payment as presented.

Ayes: Clifford, Wisniewski, Pintozzi, Carr, Pizzi, Ryan  
Nays: 0  
Absent: Minner  
Motion CARRIED.

The Budget, Finance and Levy Committee report was given by Mr. Wisniewski. The Committee was not unanimous in recommending the 2013 levy, which the committee recommends be set at \$6,638,503.00.

Ayes: Clifford, Pintozzi, Carr, Pizzi, Ryan  
Nays: Wisniewski  
Absent: Minner  
Motion CARRIED.

Vice President Clifford set the date for adopting the levy for November 11, 2013.

Ms. Clifford reported for the Policy Committee. The committee had discussed the merits of various options for handling the checkout of video games. The department heads of both Youth and Adult Services were in attendance at the committee meeting. After discussion and input from staff it was felt that the best approach was to provide information regarding the access to all library materials and the responsibility of parents or guardians for materials charged to a child's card. The brochure would recommend general ways to stay in touch with what the child is checking out. This brochure would be given to new and renewing youth card holders. The information would also be made available on the website. After discussion, Mr. Ryan moved, and Ms. Clifford seconded, to approve the use of the informational brochure.

Ayes: Clifford, Wisniewski, Pintozzi, Carr, Pizzi, Ryan  
Nays: 0  
Absent: Minner  
Motion CARRIED.

Director Pansch presented his report. A big move of books will begin this week. Much furniture has arrived and will be installed.

The Annette Sheel endowment fund was discussed. It has been in place for some years. Mr. Pansch explained that the Sheel funds had been set up by the board as a designated endowment fund and that this was no longer a viable option since there were not enough funds to have it continue as a designated endowment. Mr. Pansch recommended that its designation as an endowment be removed and that the funds be spent down in support of cultural programming as we had in the past to honor Annette Sheel.

After discussion, Mr. Clifford moved, and Mr. Ryan seconded, to approve the removal of the designated endowment status and to use the remaining funds to support cultural programming in honor of Annette Sheel.

Ayes: Clifford, Wisniewski, Pintozzi, Carr, Pizzi, Ryan

Nays: 0

Absent: Minner

Motion CARRIED.

The board discussed the use of vending machines in the renovated lobby. Snack and beverage vendors were contacted. These vendors service the machine at no cost. Their machine can accept credit cards as well as cash. Ms. Pintozzi moved, and Mr. Pizzi seconded, to approve A. H. Management Group to provide vending services.

Ayes: Clifford, Wisniewski, Pintozzi, Carr, Pizzi, Ryan

Nays: 0

Absent: Minner

Motion CARRIED.

There was no Old Business or New Business. Mr. Pizzi moved, and Ms. Carr seconded, to adjourn.

Ayes: Clifford, Wisniewski, Pintozzi, Carr, Pizzi, Ryan

Nays: 0

Absent: Minner

Motion CARRIED.

Adjournment was at 7:55 p.m.

  
Barbara Pintozzi, Secretary