

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE BARRINGTON PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on March 10, 2014 at 7:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the board and the press on March 7, 2014.

Present and acting as trustees were:

Donald F. Minner, President
Barbara Pintozzi, Secretary
Carrie F. Carr
William J. Pizzi
Richard J. Ryan, President Emeritus

Absent were:

Carolyn Welch Clifford, Vice President
Henry G. Wisniewski, Treasurer

Also in attendance were:

Detlev Pansch, Executive Director
Karen McBride, Public Information Manager
Cheryl Riendeau, Staff
Ms. L. Webb, patron

President Minner called the meeting to order. President Minner acknowledged Ms. Webb and invited her to comment. She asked why the library's monthly Financial Statements have not been posted on the website since July 2013. The trustees apologized for the oversight and asked that the staff look into this.

Mr. Minner asked if there were questions on the minutes of the February 10 Regular meeting. There were none. Mr. Ryan moved, and Ms. Pintozzi seconded, to approve the minutes of February 10 as presented.

Ayes: Minner, Pintozzi, Carr, Pizzi, Ryan
Nays: 0
Absent: Clifford, Wisniewski
Motion CARRIED.

Karen McBride presented ideas for the Grand Reopening celebration. The goal of this celebration is to thank the community for its support and patience during the library renovation. Dates were discussed and it was decided to hold the event on a Sunday afternoon in June, with the actual date determined closer to the completion of the renovation. The invitation list was discussed and includes library neighbors, business partners, former board members, community organizations, and members of local government, as well as the community at large. A separate event for the Chamber of Commerce is being planned for early morning hours, before the library is open. Ideas for press coverage of this celebration and the use of local vendors were also discussed. The budget for this event will be compiled and presented to the Board at a future meeting. The board thanked Ms. McBride for her presentation and she left the meeting.

Mr. Minner congratulated Larry Jones (15 years) and Marie Thomas (35 years) on their staff anniversaries.

Mr. Pizzi presented the Treasurer's report. Beginning balance was \$6,071,929.86 with receipts of \$420,237.05 and expenditures of \$806,844.86; leaving an ending balance of \$5,685,322.05. This ending balance is \$2,804,939.91 less than that of one year ago.

Mr. Ryan moved, and Ms. Carr seconded, to approve the Treasurer's report and bills for payment as presented.

Ayes: Minner, Pintozzi, Carr, Pizzi, Ryan
Nays: 0
Absent: Clifford, Wisniewski
Motion CARRIED.

The Executive Director presented renovation contingency items to the Board. Proposal 85 for \$16,663 reflects a flooring change in the lobby. Re-routing the sewer line around the main power line is another contingency item that is estimated to cost \$20,000.00 and will be on next month's contingency report.

The Personnel Committee recommended two new positions to the board, as discussed at their February 10, 2014 meeting. Mr. Ryan moved to approve the Building Services Manager and Customer Service Manager positions.

Ayes: Minner, Pintozzi, Carr, Pizzi, Ryan
Nays: 0
Absent: Clifford, Wisniewski
Motion CARRIED.

Director Pansch reported that the renovation project is currently on track for completion on April 20th. There is much positive feedback on the renovation of the Youth Services Department. Comments on the second floor renovation are also positive. Patrons have been making use of the flexibility of the furnishings on the second floor. The tables and chairs are on wheels, which enhances the ability for individuals, as well as groups, to study. Once the roof repairs are complete, there will be even more space on the second floor for patron usage. The study rooms are currently available on a first-come, first-served basis and a reservation system will be put in place when the permanent doors to these rooms are installed.

In New Business, the Board would like to hear from Marie Thomas, Head of Circulation Services, at an upcoming meeting regarding the fiscal year 2013 circulation statistics and what upcoming trends will affect those statistics beyond 2013.

Ms. Pintozzi announced that her daughter was dancing with the Trinity Irish Dancers performing at the Second Fridays program on March 14, 2014 at 8:00 p.m.

There being no further business, Ms. Pintozzi moved, and Mr. Pizzi seconded, to adjourn.

Ayes: Minner, Pintozzi, Carr, Pizzi, Ryan
Nays: 0
Absent: Clifford, Wisniewski
Motion CARRIED.

Adjournment was at 7:27 p.m.


Barbara Pintozzi, Secretary