

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE BARRINGTON PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on April 14, 2014, at 7:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the board and the press on April 11, 2014.

Present and acting as trustees were:

Donald F. Minner, President
Carolyn Welch Clifford, Vice President
Henry G. Wisniewski, Treasurer
Barbara Pintozzi, Secretary
Carrie F. Carr
William J. Pizzi
Richard J. Ryan, President Emeritus

Also in attendance were:

Detlev Pansch, Executive Director
Barbara Alvarez, Business Liaison Librarian
Cheryl Riendeau, Staff

President Minner called the meeting to order. He asked if there were questions on the minutes of the March 10 Regular Meeting. There were none. Mr. Ryan moved, and Ms. Carr seconded, to approve the minutes of March 10 as presented.

Ayes: Minner, Clifford, Wisniewski, Pintozzi, Carr, Pizzi, Ryan
Nays: 0
Motion CARRIED.

Barbara Alvarez gave a presentation on what her job as the Business Liaison Librarian entails. She connects employers, job-seekers and businesses in the community with the resources that are offered by the library. Being embedded in the community as the Business Liaison Librarian is different than providing outreach, in that she brings the library out into the community. This is accomplished by networking with the Chamber of Commerce, various business groups in the community, teaching classes, and attending local and national conferences. Ms. Alvarez believes that connections aren't made within the library walls; we need to go where people are.

The Adult Services summer reading program, Read to Feed, is a partnership between local businesses and the Barrington Area Library in order to benefit two local food pantries. Business is Better in Barrington is another program that introduces local businesses to the community via a video produced by the Library. This video is then given to the business to use for their social media programs and is also posted on the business page of the Library's website. The Barrington Area Library has received positive comments on the programs we have instituted with local businesses and Ms. Alvarez thanked the Board of Trustees and the Executive Director for their leadership. There was a brief discussion period regarding the potential of these programs to reach more local businesses, how to involve students, and additional networking ideas. These programs highlight and justify the library's value to the community. The board thanked Ms. Alvarez and she left the meeting.

There is another 900 square feet of the roof that needs to be repaired at a cost of \$11,980. We must complete this repair in order for construction to move forward. Ms. Clifford moved, and Ms. Carr seconded, to approve the roof repairs.

Ayes: Minner, Clifford, Wisniewski, Pintozzi, Carr, Pizzi, Ryan
Nays: 0
Motion CARRIED.

The Board of Trustees acknowledged and recognized Maripat Olson, Head of Technical Services for twenty years of service.

Mr. Wisniewski presented the Treasurer's report. Beginning balance was \$5,685,322.05 with receipts of \$1,143,212.13 and expenditures of \$948,551.66; leaving an ending balance of \$5,879,982.52. This ending balance is \$3,125,741.80 less than that of one year ago.

Mr. Pizzi moved, and Ms. Pintozzi seconded, to approve the Treasurer's report and bills for payment as presented.

Ayes: Minner, Clifford, Wisniewski, Pintozzi, Carr, Pizzi, Ryan
Nays: 0
Motion CARRIED.

Mr. Pansch presented Contingency Item PR100 for \$26,800.97. This cost represents rerouting of the main sanitary line, which was installed years ago over the main power line. This sanitary line must be moved to comply with the current Building Code.

Director Pansch presented his report. The renovation project is moving along nicely and new lighting is being installed in the Atrium. The glass is installed in the Tech and Business Lounge. There will be a furniture move the week of April 28. The construction deadline is the end of the month, but the punch list items will continue for several months after.

The date for the Grand Reopening Celebration will be Sunday, June 22. The celebration will include live music, a photo booth, and a variety of giveaways and refreshments. Many library staff will be on hand for the celebration to meet, greet and direct patrons through the library. Discussion centered on the types of way-finding for our patrons and issuing an invitation to the student who designed the library's branding. Comments on the tentative budget for this event were positive.

Mr. Minner has received a comment on the professional layout of the newsletter and how much it has improved. Marie Thomas will attend the May 12 Board meeting to discuss the Circulation Statistics.

The Policy Committee met prior to the regular meeting and reviewed policy changes for public meeting spaces in light of the renovated space. Ms. Clifford moved, and Mr. Ryan seconded, to approve the revisions to the library policies as presented in the Policy Committee Meeting.

Ayes: Minner, Clifford, Wisniewski, Pintozzi, Carr, Pizzi, Ryan
Nays: 0
Motion CARRIED.

In New Business, Ms. Pintozzi asked about the status of hangers for the art in the new space, so planning can commence on the selection and location of art pieces in time for the Grand Reopening celebration. There was a discussion on how the renovation has been documented and the potential for asking artists who have exhibited at the library to return and be part of an art show. The library's Graphic Artist has documented the renovation in photographs and we also have a time-lapse video of the construction in the Youth Services department. The Trustees also asked about the possibility of having BHS-TV create a video production of the library's renovation project.

There being no further business, Mr. Wisniewski moved, and Ms. Carr seconded, to adjourn.

Ayes: Minner, Clifford, Wisniewski, Pintozzi, Carr, Pizzi, Ryan

Nays: 0

Motion CARRIED.

Adjournment was at 7:53 p.m.



Carolyn Welch Clifford, Secretary Pro tem