

BARRINGTON AREA LIBRARY SMART ROOM

TO ALL DOCUMENT HOLDERS:

This addendum is issued to modify, explain or correct the Bidding Documents issued for the referenced project. Attach this addendum or transfer its information to the documents in your possession. Acknowledge receipt of this addendum in the appropriate places on the Bid Form. Each Bidder shall carefully read all items in their entirety and thoroughly examine the Contract Documents to determine to what extent the addendum affects the Bids.

PART 1 - REVISIONS TO THE PROJECT MANUAL

1.1 SECTION 00100 – PREQUALIFICATION STATEMENT

- A. Page 00100-1; SC-1.1, C. Change the original paragraph to read as follows:
Proposals are due at the place designated at 2:00 p.m. local time on Friday, April 30th, 2010.
- B. Page 00100-2; SC-1.1, H. Change the original paragraph to read as follows:
Bidders requiring clarification or interpretation of the Bid Documents shall make a request to the Architect no later than Tuesday, April 27, 2010.

1.2 SECTION 00200 – SCOPE DOCUMENTS

- A. Page 00200-2; SC-1.5, A. Add the following to the original paragraph:
Whiteboard to be provided and installed by owner.

1.3 SECTION 00200 – SCOPE DOCUMENTS

- A. Page 00200-3; SC-1.6, B. Add the following paragraph:
Provide as a standard the following microphones: two hand-held, two lapel (tie-clip), and one table top. Certain brands may have multiple function mics that can be used for all three purposes. Alternately, the hand-held could be mounted to the podium. The lapel and table top versions should be wireless; a podium or hand-held version could be wired. Design intent is to provide speaker with mic at podium, lapel mics for mobility and table mic for audience. Mics to be used for local voice augmentation and

local recording on PC hard drive, not for video conference (unless a simple solution is available – see 1.5 below for conferencing solution).

Microphones should be connected to the amplifier for local amplification and connect to the PC for internet connection and local recording.

1.4 SECTION 00200 – SCOPE DOCUMENTS

- A. Page 00200-3; SC-1.7, B. Remove the following words from the end of the sentence:
“and shades”
- B. Page 00200-4; SC-1.7, D. Remove number (13) from the scope documents.

1.5 SECTION 00200 – SCOPE DOCUMENTS

- A. Page 00200-4; SC-1.8, A. Add the following paragraph:

Video Conferencing: Two options should be made available and Creston control should be programmed to permit both options.

Option 1: Video Conferencing: Assume library will subscribe to service such as WebEx or GoToMeeting. Subscription provided by owner.

1. Provide one data jack and one phone jack to podium location from nearest library telecom room.
2. Contractor to propose PC with hard drive and Ethernet port as noted elsewhere. Hard drive should be minimum 500 Gig.
3. Owner to provide a conferencing speaker phone.
4. Proposed camera should be able to interface with both IP and Ethernet protocols and be able to attach in some way to PC (perhaps with VGA, RJ45 or USB connector) and therefore the Internet. Video images will be sent via Internet to WebEx server for distribution and recording.
5. Owner provided telephone or conference phone will function as audio device, sending audio over phone network to WebEx server for distribution and recording.
6. WebEx will distribute teleconference from multiple sources for live viewing and will record from multiple sources for later retrieval. The WebEx server combines both audio and video.

Option 2: Local Recording: This option will be used when conferencing is not required, but recording of local presentation is required.

1. Utilize same camera as used for WebEx or GoToMeeting conferencing
2. Microphones as noted in 1.3 to be used for recording.

3. Audio and video to be combined and recorded locally on PC hard drive in a common format easily retrieved for later use, or burned to a DVD by owner at a later time. Provide recording software on PC.

1.6 SECTION 00200 – SCOPE DOCUMENTS

- A. Page 00200-4; SC-1.9, C. Add the following paragraph:

The lectern is required to be mobile. The library prefers the lectern to connect to either the South or West wall through a cable system. The library does not desire a floor box under the lectern.

1.7 SECTION 00200 – SCOPE DOCUMENTS

- A. Page 00200-5; SC-1.14, C. Add the following paragraph:

The low-voltage wiring does not need to be in conduit; however the wire management should be kept neat and run at 90 degree angles.

- B. Page 00200-5; SC-1.14, D. Add the following paragraph:

List all electrical work as Alternate #2

1.8 SECTION 00200 – SCOPE DOCUMENTS

- A. Page 00200-5; SC-1.16, B. Add the following paragraph:

The library has a cable connection to local service provider, Comcast. The cable connection terminates in the building technology room.

1.9 SECTION 00200 – SCOPE DOCUMENTS

- A. Page 00200-5; SC-1.17, A. Add the following sentence:

The signal type for the games systems will be both SD and HD. Provide a connection for each type.

1.10 SECTION 00200 – SCOPE DOCUMENTS

- A. Page 00200-6; SC-1.18, A. Add the following sentence:

The Blue Ray player will need to play CDs and standard DVDs.

1.11 SECTION 00200 – SCOPE DOCUMENTS

- A. Page 00200-6; SC-1.20, A. Add the following paragraph:

1.20 Internet

The library has an internet connection to local service provider. The connection terminates in the building technology room and has a speed from AT&T of 8Mbps.

1.12 SECTION 00200 – SCOPE DOCUMENTS

- A. Page 00200-6; SC-1.21, A. Add the following paragraph:

1.21 Carpentry

Patch and repair all surfaces as required to restore appearance of walls, ceiling, lighting, and flooring to existing conditions.

- B. Page 00200-6; SC-1.21, B. Add the following paragraph:

List all carpentry work as Alternate #3

PART 2 - ADDITIONAL INFORMATION

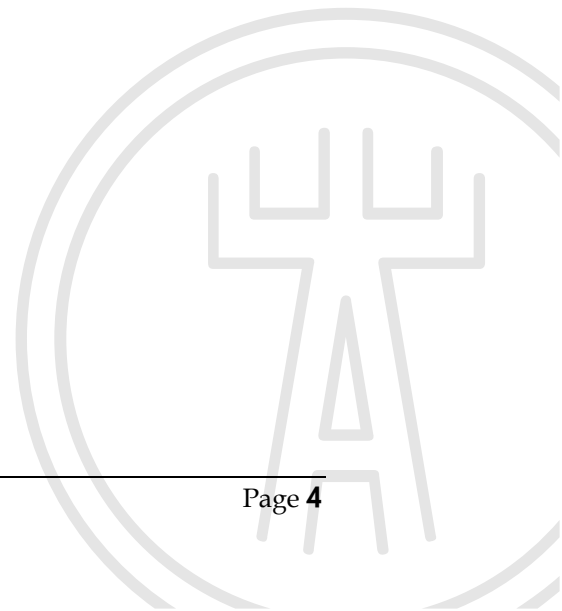
2.1 BASE DRAWINGS

- A. The building base drawing files can be viewed on an FTP site
1. Address: <ftp.engberganderson.com>
 2. Username: barrington
 3. Password: a8df9bb8

2.2 MEETING MINUTES

- A. See the attached meeting minutes for a description of the project scope and additional information regarding the Pre-Qualification proposals.

END OF ADDENDUM 1



Meeting Minutes

March 30, 2010
 Pre-Qualification Meeting
 Smart Room
 Barrington Area Library
 Engberg Anderson Project No. 091927.06
 EA File Name: *Document1*

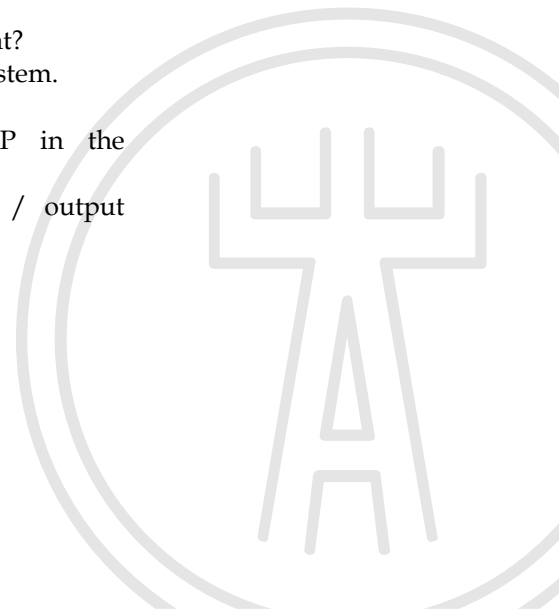
Present

- For Pentegra Systems:
Bruce Berenschot
- For Frostline:
Michael Ha
- For Roscor:
Tom Burns
- For AVI:
Daneen Feeney, Bob Oneil
- For Paice Electric:
John Paice
- For Barrington Area Library:
Detlev Pansch, Rose Faber
- For Engberg Anderson, Inc.:
Shaun Kelly

Pre-Qualification Meeting

Item	Description	Action By
A	<p>A brief description of the project was presented.</p> <ul style="list-style-type: none"> • The current RFP focuses on qualification information and a solution to the smart room scope document. • Each proposal will be reviewed and a short list of firms will be selected to be interviewed by the library. • After the conclusion of the interviews, the library will submit bid documents to the short list companies. • The lowest qualified bid amount at that time will be awarded the project. 	
B	The pre-qualification proposal will be received at the Engberg Anderson, Inc. Milwaukee Office.	
C	The pre-qualification proposal will include an electrical proposal as indicated in the documents. After the pre-qualification proposal process the library will reevaluate the inclusion of electrical services in the AV	

Item	Description	Action By
	contractors work.	
D	The pre-qualification documents recommend a local electrical contractor for the smart room project; however it is not required to solely use Paice Electric Company. Paice Electric indicated that they will put together a bid for the electrical work which the AV contractors can use in the proposals. Each AV contractor should coordinate the electrical work with their proposed solution to the smart room design.	
E	The pre-qualification proposal will include a carpentry proposal to patch and repair the work to restore the space to the existing conditions as indicated in the documents. After the pre-qualification proposal process the library will reevaluate the inclusion of carpentry services in the AV contractors work.	
F	The owner will provide the following items. Do NOT include these items in the pre-qualification proposal. <ul style="list-style-type: none">• The library will paint the entire Zimmerman Room upon completion of the project.• The South wall will be rebuilt with gypsum board construction. The new wall depth is yet not determined.• The existing projection screen will be removed.• Software for the digital signage system will be provided by the owner.	
G	The digital signage systems will connect to the smart room design and be wired back to the library's technology room. The project should NOT include a proposal to connect the digital signage system to the existing display monitors throughout the library.	
H	The following questions were raised at the Pre-qualification meeting: <ol style="list-style-type: none">1. Provide additional information on the whiteboard.2. What types of wireless microphones does the library want?3. Provide additional information on video conferencing system.<ol style="list-style-type: none">a. What type of video capture is desired?b. Provide additional information on the DSP in the documents.c. Provide additional information on the input / output features desired for both video and audio.	



Item	Description	Action By
	<ol style="list-style-type: none">4. Can the library provide base building drawings?5. Can the pre-qualification project get a bid extension?6. Does the low-voltage wiring need to be in conduit?7. Clarify the electrical work related to the light fixture.8. Does cable run to the building?9. What is the libraries current internet connection and speed?10. How is the lectern connected to the system?	

These meeting minutes constitute the author's understanding of the issues discussed and the decisions reached. Please contact the undersigned with any additions, deletions or changes.

Prepared by,

Shaun Kelly

sk/tc

