

**Report to Council of Barrington Area Garden Clubs**

May 12, 1999

Susan Nelsen, Chairman, Arbor Day Committee

Arbor Day 1999 was Friday, April 30, 1999.

**2nd week of April 1999**

Mailed letter to school principals reminding them of Arbor Day, and specific planting and siting information for the tree or shrub they had selected. Also enclosed pamphlet from the National Arbor Day committee with specific instructions on how to plant a tree. Principals' letters also provided contact information for the club volunteers assigned to their school.

Mailed information packet to club volunteers, along with contact information for their assigned school(s). Instructed volunteers to contact each school to arrange time and type of Arbor Day presentation.

**3rd week of April 1999**

Received phone call from Karen Walsh, Little Garden Club. She had been informed by school secretary that St. Anne's could not have possibly accepted a tree - they are still under construction and have no place for it. Karen promised school officials that she could provide seedlings instead.

I asked Karen to confirm that St. Anne's did not want the sourwood tree.

**4th week of April 1999**

**St. Anne's**

Karen finally received confirmation from principal Gott.

I supported Karen's promise to school officials, and had her work with Pat Ballot (Little Garden Club and Garden Club of Barrington) to obtain seedlings with only three days notice. They did it, but costs were \$83.00. As a thank you to Pat, I arranged for Pasquesi's to deliver one sourwood tree to her home, and will have Council reimburse her the \$13 difference between the tree cost of \$70 and the seedling cost of \$83.

**Hough Street**

Received a call from Principal Plum - Hough Street had no place for their shrub, due to construction. But as we talked, she found a location. Shrub and program did not change.

**Tuesday, May 4, 1999**

Nancy Ahern and I checked trees at the following schools. Most trees needed mulch and water. Tree was not planted at Grove Avenue.

School	State
Countryside	Excellent, tree mulched and watered.
Grove Avenue	Tree not planted.
Hough Street	Shrub planted. No mulch needed.
Lines	Tree planted. Needed mulch and water.
North Barrington	Not checked.
Barbara B. Rose	Tree planted. Needed mulch and water.
Roslyn Road	Tree planted. Needed mulch and water.
St. Anne's	Seedlings distributed. No tree.
Sunny Hill	Tree planted. Needed mulch and water.
Woodland	No tree delivered.

**1st week in May**

Thanked all volunteers for their time and effort for Arbor Day. Spoke with all volunteers regarding their thoughts on their Arbor Day experiences.

In summary, most had a fine time. Kids were polite, teachers were helpful, and things went smoothly. Many communicated disappointment (their own and the children's) that they were not distributing seedlings.

**Sunday, May 9, 1999**

Susan Nelsen and her family mulched and watered trees at Grove Avenue, Lines and Roslyn Road. Nancy Ahern mulched and watered trees at Barbara B. Rose and Sunny Hill.

**Actual Expenditures vs. Budget**

	Budget	Actual
7 trees @ \$70/tree	490.00	490.00
2 shrubs @ \$25/shrub	50.00	32.00
Copying	40.00	20.00
Postage	20.00	22.00
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Total	\$600.00	564.00

**Action Items for this Meeting**

- Discuss change in club assessment to cover Arbor Day expenses.

**Future Action Items**

- Make sure Pasquesi's invoice is paid promptly.
- File expenses for reimbursement.
- Complete Arbor Day notebook, and turn materials over to Nancy Ahern.

**Suggestions for Future Arbor Day Chairmen**

- Order large trees in the fall. Do not wait until January.
- Investigate alternate suppliers to Pasquesi's. Service and quality were excellent, but size and price were not.
- Tell all principals to have holes prepared and water available, but do not plant trees.
- Do not have students dig holes for the large trees.
- Deliver mulch with the trees. Have suppliers deliver trees in future - tree quality was significantly better.
- Inform volunteers if school cannot accept large tree, to contact chairman immediately to discuss alternatives.
- Discuss program ideas with new volunteers. Contact former volunteers for suggestions and assistance.

**Special Thanks**

Nancy Ahern, Pat Ballot, Kay Golitz, Shirley Magner, the Nelsen guys, and each and every one of the club volunteers.