



VILLAGE OF DEER PARK

EST. 1957 MINUTES

VILLAGE OF DEER PARK SPECIAL BOARD OF TRUSTEES MEETING

Monday, August 30, 2010 • 6:00pm

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Deer Park Vehe Barn
23570 W. Cuba Road, Deer Park Illinois 60010

1) Pledge of Allegiance

A Special Meeting of the Board of Trustees of the Village of Deer Park was held on Monday, August 30, 2010, at Vehe Barn, 23570 W. Cuba Road, in the Village of Deer Park, in the counties of Lake and Cook, Illinois. President Kellermann called the meeting to order at 6:00 p.m. Village Officials and guests recited the Pledge of Allegiance.

2) Roll Call and Determination of a Quorum

Upon Roll Call, the following were present: President Kellermann, Trustees Trost, Olson, Evans, Sands and Pratscher. Trustee Kizior entered the meeting at 6:58 p.m.

Other Village Officials present were Village Administrator Connors, Clerk Schroeder, Attorney Bateman and Village Treasurer Stade. President Kellermann stated that there was a quorum.

3) Approval of Agenda

President Kellermann entertained a motion to approve the agenda as presented.

Motion: Trustee Olson moved, seconded by Trustee Sands to approve the agenda as presented.

Trustee Pratscher requested to amend the agenda and to table item 7) EDC ordinance until the next regular Board meeting in September to allow more time for better discussion and input.

Trustee Evans expressed her concerns about the EDC Commission job description and further asked that the description be clear.

Amended Motion: Trustee Sands moved, seconded by Trustee Olson, to amend the previous to approve the 8/30/10 Special BOT meeting agenda as amended.

Discussion:

Trustee Pratscher recommended using an outside facilitator to discuss the EDC item. Trustee Sands suggested to proceed with the item and to further discuss modifications to the ordinance. Trustee Pratscher concurred.

Ayes: Trost, Olson, Evans, Sands and Pratscher

Nays: None

Absent: Kizior

Motion Carried. 5-0

SBOT MTG 08 30 10 approved 09 20 10

23680 W. Cuba Road, Deer Park, Illinois 60010-2490

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4) Executive Session: Discussion of Litigation which is Probable or Imminent

President Kellermann entertained a motion to enter into Executive Session to discuss Litigation which is probable or imminent.

Motion: Trustee Evans moved, seconded by Trustee Sands, to enter into Executive Session at 6:00 p.m. to discuss litigation which is probable or imminent.

Ayes: Olson, Trost, Pratscher, Evans and Sands

Nays: None

Absent: Kizior

Motion Carried. 5/0

At this time, President Kellermann and Trustees Evans, Sands, Olson, Trost and Pratscher entered into Executive Session at 6:00 p.m. Trustee Kizior was absent.

Other present included Village Administrator, Special Counsel Eric Stubenvoll, Attorney Bateman and Clerk Schroeder.

After discussion, President Kellermann entertained a motion to exit Executive Session at 6:38 p.m.

At this time, President Kellermann and Trustees Evans, Sands, Olson, Trost and Pratscher exited Executive Session at 6:38 p.m. Trustee Kizior was absent.

Other present included Village Administrator, Special Counsel Eric Stubenvoll, Attorney Bateman and Clerk Schroeder.

Motion: Trustee Evans moved, seconded by Trustee Pratscher, to exit Executive Session and enter into the regular meeting at 6:38 p.m.

Ayes: Trost, Olson, Sands, Evans and Pratscher

Nays: None

Absent: Kizior

Motion Carried. 5/0

5) Possible Action(s) based on Executive Session, if any, related to Pending Litigation or to Litigation, which is Probable or Imminent

No action taken.

6) Public Comments — Sign up prior to meeting on sign-in sheet on podium; 5 minutes time limit.

This item was deferred.

7) Village Attorney- Report and Recommendations

Consideration of Amending the Deer Park Municipal Code by Adding Chapter 31.2 "Economic Development Committee" (tabled from 6/21/10; 8/16/10)

This item was tabled until the next regular scheduled BOT meeting.

8) Reports from President, Trustees, Administrator, Treasurer, and Clerk

A. President Kellermann

i) Consideration of Approval of a Resolution Authorizing an Agreement with B&F Technical Code Services and the Village of Deer Park for Building & Zoning Official Services – this item was discussed after item 8Aii

Village Administrator Connors noted that per the direction of the Board, Attorney Bateman prepared the Agreement document. There is an exhibit that needs to be completed prior to approval, the chart of fees. Village Administrator Connors noted that he and Permit Coordinator Doniec met with B&F reps to review their proposed plan review, inspection, zoning enforcement fee scheduled. The proposed fees are very close to our current fee payments but in a different format. Some other permit fees are not included in their proposal. A chart showing all permit fees and consultant fees is being developed and should be distributed next week.

Village Administrator Connors recommends tabling this item until the next regularly scheduled Board of Trustees meeting. Attorney Bateman concurs with Village Administrator Connors' recommendation.

It was the consensus of the Board to table this item.

ii) Lake County All Natural Hazards Mitigation Plan

Motion: Trustee Pratscher moved, seconded by Trustee Evans to approve and adopt the Lake County All Natural Hazards Mitigation Plan at no cost to the Village of Deer Park.

Ayes: Olson, Trost, Sands, Pratscher and Evans

Nays: None

Absent: Kizior

Motion Carried. 5/0

iii) Recognition of Deer Park resident Bob Bode for winning the National NHRA Funny Car event in Brainerd, Minnesota on Sunday August 15, 2010 as owner/driver

President Kellermann recognized Village resident Bob Bode's accomplishment in winning the National NHRA Funny Car Event. The Board extended their congratulations to resident Bode.

iv) State Funding Issues

Village President shared his concerns with the current state funding issues.

v) Appointment of Randy Pinchot as ZBA Chairman to fill the existing term to expire December 31, 2011

It was noted that the current chairman has requested to resign. President Kellermann noted that he nominates and recommends approval to appoint Randy Pinchot as the Zoning Board of Appeals chairman to fill the existing term.

vi) Appointment of Trustee Olson as BACOG Alternate

Motion: Trustee Olson moved, seconded by Trustee Trost, to appoint Trustee Olson as the BACOG Alternate.

Discussion:

It was noted that this is an annual appointment.

Ayes: Evans, Pratscher, Sands, Trost and Olson

Nays: None

Absent: Kizior

Motion Carried. 5/0

vii) BACOG Water Analysis Program

President Kellermann explained BACOG is working with the Lake County Health Department to offer this program to BACOG member's residents. It was noted that each village will initially be provided with 20 water tester kits and if needed, will be provided with extra kits if they are available.

It was noted that the information will be posted on the Village website to let the residents know about the program.

Clerk Schroeder will keep the Board updated on the program as it progresses.

Trustee Kizior entered the meeting at 6:58 p.m.

6) Public Comments — Sign up prior to meeting on sign-in sheet on podium; 5 minutes time limit.

This item was deferred earlier in the meeting to after item 8Avii.

At this time, President Kellermann invited the public to make comments.

Richard Chay of Bramble Lane, noted that he has a problem supporting the proposed sales tax referendum. He referenced Attorney Bateman's comments regarding the challenge of future Board members spending the funds specifically on road and drainage issues. Mr. Chay expressed his concern with the funds being used for other items such as the Vehe Barn. Mr. Chay asked that the Board make a commitment to using the funds only for road and drainage issues. Further Mr. Chay asked the Board to direct Attorney Bateman to draft an ordinance indicating that the funds are specific to road and drainage issues.

Marlene Smetana of Hamilton Park, 21922 Inglenook, read an e-mail she sent expressing her concerns regarding grants for village parks. Ms. Smetana expressed concern that some of the grant funding is limited on park improvement and asks that the Board notify the residents of proposed/pending grants for discussion on how to best use the funding and/or whether or not the residents would consider the project.

Also, Ms. Smetana asked the Board to make a commitment to use sale tax revenue for road and drainage issues. President Kellermann noted that the Board will make a commitment to addressing road and drainage issues.

Deborah Barry of 412 Bramble Lane, thanked President Kellermann for putting the Executive Session at the beginning of the meeting agenda. Mrs. Barry asked if in the future for convenience sake, she would appreciate if the time that the meeting will reconvene after executive session is posted on the agenda.

I. Treasurer Stade

**Update on the Consideration of Call One telephone service provider proposal
Update (tabled from 7/19, 8/16/10)**

Mr. Blasé Viti, Call One representative provided the Board with a presentation and answered questions from the Board. Treasurer Stade was available for questions from the Board.

Trustee Kizior asked if there were fees to cancel the contract and if the cancel fee could be taken out of the contract. Mr. Viti replied no.

Motion: Trustee Pratscher moved, seconded by Trustee Trost, to approve a contract with Call One service provider for a period of 3years.

Ayes: Evans, Olson, Pratscher, Trost, Sands and Kizior

Nays: None

Abstain: None

Motion Carried. 6/0

B. Trustee Evans-Parks and Recreation

i) Discussion of structural conditions of the small corn crib

This was discussed after item 8Bii)

ii) Park and Recreation Updates

This was discussed before item 8Bi).

Trustee Evans provided the Board with an update on the Ela Soccer agreement matter. Trustee Evans noted that Ela Soccer will be renting the field considering the agreement has been postponed since the Village couldn't fulfill the use of Vehe park. Trustee Evans asked President Kellermann if she could meet with him next week.

Trustee Evans announced that BCBC and BCBY organizations are looking for fields to commit to develop and /or maintain fields. Trustee Evans asked for direction from the Board whether or not the Board is interested in a long term commitment with these organizations.

Discussed ensued.

Trustee Evans clarified that the agreement gives the organization the first right to use, not exclusive rights.

Trustee Sands noted that the conflict of schedules between the field use and Vehe Barn schedule still needs to be resolved. Trustee Kizior suggested getting an alternative field in the case of complications with the schedule. Trustee Evans agreed with Trustee Kizior's suggestion with finding an alternative field.

President Kellermann pointed out that the agreement holder's are still accountable for maintaining the field outside of the seasonal sport. Trustee Evans noted that those fields have been cleaned up.

Trustee Olson suggested working on a plan to make the Vehe Barn marketable and to compromise on the recreational schedules. Trustee Evans pointed out the use of offering the village youth opportunities with the use of the Vehe Barn property and asked Trustee Olson for a plan. Trustee Kizior suggested creating a plan for such activities.

Again, Trustee Evans asked the Board if there is an interest for a long term commitment with the soccer organizations.

Trustee Sands suggested evaluating the use of the Vehe property and recommended compromise on the scheduled events. Trustee Trost concurred with Trustee Sands comments to compromise the events.

Trustee Pratscher noted that she supports the long term commitment and that she doesn't agree with the league maintaining the field if they use it less than fifty percent.

Deborah Barry, 412 Bramble Lane, noted that wedding tents need time to be put up when being set up for weddings at Vehe Barn. She further asked what percentage of the soccer teams are Deer Park children. Mrs. Barry asked about the use of the banners. Trustee Evans addressed Mrs. Barry's questions.

Trustee Evans summarized the recent activities provided by the Scout projects and noted that she would like the projects acknowledged in the next Village newsletter.

Trustee Kizior commended the butterfly garden project and asked if the Village would be maintaining the garden.

i) Discussion of structural conditions of on the small corn crib

This was discussed after item 8Bii)

Trustee Evans explained the current condition of the small corn crib.

Trustee Pratscher indicated that she heard that a donor would consider fixing the out-buildings and asked for a consensus on accepting the donation.

President Kellermann pointed out the expenses for the construction for the corn crib building. Trustee Evans asked if the Village has a comprehensive plan for these structures.

Trustee Kizior asked if the corn crib building is safe. Village Administrator Connors noted that he would have the building evaluated by a couple of carpenters. Trustee Kizior expressed that he liked Administrator Connors' idea and then forward the plans to the donor.

President Kellermann recommended that the donor step forward and directed Trustees Olson and Evans to work together on a plan.

C. Trustee Kizior–Public Safety and Finance

Long Grove Road - Trustee Kizior informed the Board that he did contact both Praedium and the Town Center regarding the issue with the traffic study on Long Grove Road. Town Center indicated their willingness to participate in the cost of the study, whereas Praedium is not interested in participating. Trustee Kizior recommended refreshing the initial study for a cost of approximately \$2,500-\$5,000 of which Town Center will participate in the cost. The study will help to determine any other signage that might better warn the high traffic.

It was noted that Praedium supported the Lake County findings that there is no further need for a study. Trustee Kizior indicated that the results of the study would be forwarded to Lake County for further consideration of the issue. It was pointed out that Lake County considers this issue as a "developer obligation".

Village Administrator Connors pointed out that a portion of the fencing was removed to help resolve any line of sight issues on that road. Village Administrator Connors noted that he agreed with Trustee Kizior and that a study was done by Metro before Town Center Promenade was built.

Trustee Sands noted that it is a serious area. Trustee Kizior noted for a small investment it would be worth it. Trustee Pratscher expressed concern for pedestrian traffic. Village Administrator Connors noted that pedestrian would be discussed late on the agenda. Village Administrator Connors noted that he would contact the company regarding the study.

Traffic – Trustee Kizior indicated that he contacted the Kildeer Police regarding Deerpath Road traffic issues. Trustee Kizior indicated that there has been an increase STEP on Deerpath Road with specific monitor time frames (6/7-9am and 5-7pm). Trustee Kizior asked the police captain to revisit the site during peak rush hours at which he could expect to get a better count of vehicles.

Trustee Kizior noted that he is working with resident Frank Rettmuller's request for a speed hump on Deerpath Road. Trustee Kizior noted that a proposal on this matter would come back to the BOT for consideration.

President Kellermann pointed out that the current Chief of Police is retiring and pointed out the process for speed hump requests.

President Kellermann noted that the Village accountant will come to the Board to speak at the September and/or November meeting.

D. Trustee Olson – Economic Development and Vehe Farm
Website Analysis

A memo from Trustee Pratscher was distributed regarding Vision Internet proposal for the Board's review. Trustee Olson provided the Board with an overview of the proposal. Both Trustees Olson and Pratscher were available for questions from the Board.

Trustee Pratscher noted that she is not sure if the Village should host and recommended looking for hosting companies that could be cheaper than the service through Vision Internet.

Pat Ekstrom of 511 Rue Royale expressed her support for the proposed plan and voiced her concerns.

Trustee Trost noted that she supports the proposed plan and ask if the cost could come down for a smaller community like Deer Park. Trustee Trost supports the recommended company.

Trustee Evans commented that the Lake Zurich's school district uses American Eagle for their website and the pages are not being updated in a timely manner.

Deborah Barry expressed her concerns that there is no internal search with the proposed company.

Motion: Trustee Olson moved, seconded by Trustee Pratscher, to approve the revised quote submitted by Vision Internet and engage with the standard hosting for one-year and revisit Vision Internet the hosting service.

Ayes: Trost, Sands, Pratscher, Kizior and Olson

Nays: None

Abstain: Evans

Motion Carried. 5-0

Trustee Pratscher agreed to help with the Village website.

E. Trustee Pratscher-Health and Sanitation

i) Report on Groot, Inc., Senior Citizen Discount and July Recycling Analysis

Trustee Pratscher noted that the recycling percentages are down according to the analysis report supplied by Groot, Inc.

Administrator Connors noted that he would contact Frank Hillegond to educate residents on recycling. Trustee Pratscher noted that according to the Groot contract, the Village gets paid for a certain number of tonnage for recycling. She suggested using the recycling revenue to purchase recycled benches for Village parks.

There was general discussion about putting recycling information in the Village Newsletter.

Trustee Trost exited the meeting at 9:00 p.m.

ii) Report on Scheduling “leftover” mosquito spraying treatment from last year

Trustee Pratscher provided the Board with an update on this matter .

F. Trustee Sands-Roads and Drainage

i) Update on road projects

Trustee Sands provided an update on the road projects. Trustee Sands indicated that Deerpath Road project is complete and that the Rue projects are near to completion. Wooded Ridge is scheduled for September 20th unless there are weather delays.

Trustee Sands pointed out that the Rue Vallee project is believed to be under budget and if so, he recommended using the extra funds for pothole patching on the roads.

ii) Update on drainage projects

Trustee Sands provided an update on the Meadow Lane project.

Resident Pat Ekstrom informed the Board that she noticed a resident had dug their culvert deeper that might create a drainage issue. Ms. Ekstrom noted that she would forward the address to Village Administrator Connors. VA Connors indicated that he would investigate and monitor the situation.

iii) Cost of Meadow Avenue topographical survey

Trustee Sands addressed above under drainage projects item.

G. Trustee Trost-Planning and Zoning

No Report

H. Administrator Connors

i) Comcast letter of July 23, 2010, regarding customer service

Village Administrator Connors acknowledged receipt of a letter from Comcast, dated 7/23/10 regarding customer service to the Village of Deer Park. Village Administrator Connors was available to answer questions from the Board.

ii) Village staff space needs Study Proposal for Village Office and Barn

Village Administrator Connors noted this item has not yet been completed.

iii) Agreement with Village of Kildeer regarding Regional Pathway Project

Village Administrator Connors provided an update and indicated that the Village of Kildeer signed an agreement with Gewalt Hamilton to design and offer construction guidance for the entire project. Currently VA Connors is working with Kildeer on an IGA for the project and indicated that all costs for engineering and construction are to be reimbursed by LCDOT. VA Connors noted that he would continue to provide the Board with an update at the next BOT meeting in September.

iv) Discussion of Quentin Road Landscape Medians

Village Administrator Connors noted that LCDOT has requested both Kildeer and Deer Park to consider if the respective Villages want to plant and maintain certain planting in the proposed barrier median on the north and south sides of the Quentin Road widening project. VA Connors noted that he and President Kellermann met with Kildeer officials and it appears that Kildeer will be agreeing for the north leg of Quentin and Rand Roads.

The plans were displayed at the meeting for the Board and public showing the location and design.

Village Administrator Connors indicated that he requested from LCDOT as to the deadline for some agreement. The issues will be whether to have the planting, and if so, the installation cost and annual maintenance fee which would be contracted and paid by the Village. Village Administrator Connors recommended that if it is the Boards desire, then perhaps the two Villages could work together on design and maintenance.

Village Administrator Connors asked the Board for their feedback on this proposed opportunity.

Trustee Pratscher questioned if this project would/could use hotel tax funding as a beautification tool to promote tourism.

Trustee Kizior expressed his support. Village Administrator Connors noted that the intention is to mirror the image of neighboring Village of Kildeer and indicated that he would get advice regarding the species of landscaping and bring the costs back to the Board.

Trustee Evans noted that the Village doesn't need additional costs and indicated that the landscape could be a liability factor.

Village Administrator Connors noted that regardless, the medians will be going in. VA Connors noted that at this point, he would follow up with Kildeer on the details and report back to the BOT.

v) Status Report of Fire Alarm Repair

Village Administrator Connors gave a status report on the fire alarm repair. He noted that the alarm is not fixed yet and will keep the Board updated on the progress.

vi) Cook County Highway request for Support of Quentin Road and Lake-Cook Road Deer Grove West Bike Trail Connection

Village Administrator Connors referenced the letter dated August 17, 2010 from CCHD asking the Village's support and that CCHD connect the path by means of pedestrian signals to the Hamilton Office Park pathway system in the northeast corner of Quentin and Lake Cook Roads.

Village Administrator Connors asked the Board for their feedback. It was the consensus on the Board to direct VA Connors to draft a support letter to CCHD.

vii) Roof and Electric Repairs of Village Office

Village Administrator Connors noted that he would like to get a proposal for roof and electric repairs for the Village Office. Trustee Kizior asked how soon would a feasibility study would be available of the barn. Village Administrator Connors noted that it has not been done yet.

Village Administrator Connors pointed out air conditioning issues at the Village office and noted that he would look into it.

I. Treasurer Stade

**Update on the Consideration of Call One telephone service provider proposal
Update (tabled from 7/19, 8/16/10)**

This item was moved up on the agenda.

J. Village Clerk Schroeder

i) FOIA Requests Update

Clerk Schroeder informed the FOIA request activity. Clerk Schroeder further mentioned her update on the correspondence from the Attorney General's Office/PC department regarding a FOIA request by resident Layla Broadus. Clerk Schroeder was available to answer questions from the Board. Clerk Schroeder further express the need for record retention.

**ii) Record Disposal Information and consideration of approval of State
approved documents (tabled from 7/19, 8/16/10)**

Clerk Schroeder distributed a copy of the approval letter from the State of IL giving authorization for record destruction. Clerk Schroeder explained the need to implement a policy on record disposal and the lack of space to house such village documents. Clerk Schroeder noted that although the state approved destroying the records, not all of the document have to be destroyed and could be re-filed.

It was the consensus of the Board to forward the list of certificate of records to special counsel for review and then Clerk Schroeder will follow up on this item. Clerk Schroeder noted she would pursue the direction given by the Board.

iii) Newsletter update

Village Clerk Schroeder noted that the Newsletter was mailed out on August 9 to Deer Park Residents. The Newsletter was posted on the Website prior to the mail out date.


9) Adjournment

President Kellermann entertained a motion to adjourn at 9:25 p.m.


Motion: Trustee Sands moved, seconded by Trustee Olson, to adjourn at 9:25 p.m.

Upon Roll Call – Voice vote 6 Ayes/0 Nays – Motion Carried 6/0

Respectfully Submitted,


Elizabeth A. Schroeder, RMC
Village Clerk




Robert Kellermann
President

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