

MINUTES OF THE MEETING OF THE SESSION  
PRESBYTERIAN CHURCH OF BARRINGTON

The Session meeting of the Presbyterian Church of Barrington was held at the Manse at 8:30 p.m. on Tuesday, September 5th. The Moderator was The Reverend Paul Winchester.

Those Present:

Leslie Gleason  
Carl Knipp  
Norman Tucker  
Henry Beard  
Charles Boand  
Wilbur Edwards  
Ralph Johnson  
Lee Vance

Those Absent:

Hal Wilson  
Gordon Monsen  
Earl Norstrom  
Donald Thomas

The meeting was opened with prayer by The Reverend Winchester, and the minutes of the August 7th Session meeting were read by the Clerk, corrected and approved.

Mr. and Mrs. Charles Buckley visited with the members of the Session, after which it was moved, seconded and passed unanimously that they be accepted for membership.

Also visiting the Session meeting with special reports were Mr. Wendell Fentress and Mr. George Gruendel.

Mr. Wendell Fentress rendered the report on behalf of the Structure Committee appointed by the Session at the request of the congregation to study whether there should be more than one board. The minutes of the congregation meeting in January of 1961 stated Mr. Rancke moved that a committee be appointed by the Session to make a study of our church organization that has been structured during the first year. The motion was duly seconded and approved.

Mr. Fentress reported that his committee had met and had unanimously passed two motions -- one "There shall be a board of trustees separate from the Session", and second "The separate board of trustees will be

established and elected at the annual meeting in the year in which it is estimated that the initial unit of the church structure will be completed, but in no event later than the 1963 annual meeting of the congregation."

It was moved and seconded that the Session accept the report of the Structure Committee. The motion was passed.

Mr. Gruendel on behalf of the Building Committee visited with the Session and made the following points:

It would take 60 to 75 days to have working drawings prepared by the architects. Therefore, it would be approximately December first before any actual construction could get under way.

The architects are ready to go ahead. The contract, of course, will have to be made between the Church Extension Board and Faulkner and Faulkner Associates. The approval for the Church Extension Board for our first church unit has already been secured, and if the Session acts favorably, the architects will proceed immediately.

The only important thing not presented to us at the present time is the design for the interior of the colonial structure decided by our congregation. Chairman Gruendel and the Church Extension Board are willing to go ahead with Faulkner and Faulkner on the basis that the interior drawings would be submitted later.

It was moved, seconded and passed that the Building Committee be authorized to proceed with Faulkner and Faulkner to secure working drawings of the first unit as approved at the congregational meeting of August 27th.

Mr. Gruendel observed, and now that we have decided on a style of architecture for our church building we should speed up:

1. Improving records of the Building Committee.
2. Contacting new members.
3. Contacting old members who might want to increase their pledges now that they know the style of architecture.
4. A public relations program.

Elder Board observed that as chairman of the Finance Committee he had been unable to receive any response to his request to the chairman of the Building Committee to render a report of the amount of money on hand on June 30, 1961 and monthly thereafter as approved by the Session. Mr. Gruendel said that this had been of great concern to him also.

The chairman of the Building Committee asked for guidance re the possible appointment of future members of the Building Committee and any replacements which might be necessary. Mr. Gruendel was advised that the Building Committee could not increase its membership beyond the six approved at the congregational meeting in October of 1960. However, as chairman of the Building Committee he could appoint any sub-committee members, additions or replacements as he desired.

The Moderator thanked Chairman Gruendel on behalf of the Session for the accomplishments of the Building Committee and for his contributions to the good feeling existing between the Session and the Building Committee.

The Clerk read a letter from Eunice K. Pope, corresponding secretary of the Women's Organization advising that the amount of \$1,028.43 has been designated from the profits of the concert held earlier this year for "some phase of the church building program". The letter advised that the specific use of these funds will be determined by the Association at a future date. This letter has been sent to the treasurer, Elder Thomas.

The Clerk also read the letter from the First Methodist Church of Des Plaines asking for a letter of transfer for Mrs. Elizabeth Butler. The Session authorized the Pastor to send a letter granting release of membership.

The Moderator announced that the World Wide Communion Service would be held this year on October 1st, and it was his hope that the Membership Committee would arrange for an every-family solicitation prior to the October 1st date.

The subject of a planning conference by the Presbyterian Church of Barrington was discussed, and the Moderator announced that the home of Mr. and Mrs. Wendell Fentress would be available to us for the date of October 8th. This date was sufficiently far enough away to give the chairman of the various committees time to lay out an agenda for their committees.

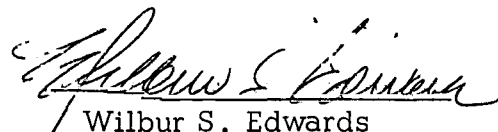
Elder Gleason announced that the average church attendance in the month of August was 80 compared to 83 in July and 82 for August, 1960.

Chairman Vance on behalf of the Membership Committee stated that 40 families had been called on during this summer by the Pastor. This is 1/3 of the total church membership. In addition the Membership Committee members had called on 26 families. The chairman also announced that 18 families had not been present at church this summer.

Elder Board on behalf of the Finance Committee reported that receipts through the month of August amounted to \$19,041.82 and that the current balance was \$11,735.54.

The Pastor reported damage to windows in the living-room of the Manse, and he was authorized by the Session to spend approximately \$215 for repairing the damage.

The meeting concluded with prayer at 11:20 p.m.

  
 Wilbur S. Edwards  
 Stated Clerk

MINUTES OF THE MEETING OF THE SESSION  
PRESBYTERIAN CHURCH OF BARRINGTON

The Session meeting of the Presbyterian Church of Barrington was held at the Manse at 8 p.m. on Monday, October 2. The Moderator was The Reverend Paul Winchester.

Those Present:

Hal Wilson  
 Leslie Gleason  
 Lee Vance  
 Charles Board  
 Earl Norstrom  
 Donald L. Thomas

Those Absent:

Carl Knipp  
 Norman Tucker  
 Henry Beard  
 Ralph Johnson  
 Gordon Monsen  
 Wilbur Edwards

The meeting was opened with prayer by The Reverend Winchester, and the minutes of the September 5th Session meeting were read by the Acting Stated Clerk, corrected and approved.

Mrs. Frances Ryan and Mr. and Mrs. Carl Miller visited with members of the Session after which it was moved, seconded and passed unanimously

that they be accepted for membership. Mr. Richard Sinclair, son of Mr. and Mrs. Miller was also accepted for membership.

The Moderator read a letter from the Central Church of Summit, New Jersey asking for a letter of transfer for Mr. and Mrs. Alfred Rancke. The Session authorized the Pastor to send a letter granting release of membership by the Presbyterian Church of Barrington.

The membership report was given by Elder Lee Vance who stated that the Church attendance on October 1st, World Communion Sunday, was 153 -- a good attendance record. The Elders, Zone Leaders and Assistants are to be congratulated for their fine work in calling on all church members.

Plans are under way for an intensive solicitation of new members this fall by the Pastor and Zone leaders. The Elders may be asked to help in this program where they are acquainted with prospective members.

Copy for a new Visitation Folder has been written and production awaits art work on the new church building. The folder should be available in early November.

Future planning of projects under the jurisdiction of the Membership Committee will be discussed at the planning conference on October 15.

Elder Leslie Gleason reported the following attendance figures:

September, 1961	87
August, 1961	80
September, 1960	98

On Sunday, September 10, 1961 Robert Wilbur Buckley, II and Peter Charles Buckley were baptized.

Arrangements were made for the school custodian to handle chairs and clean up beginning September 10 for four hours each Sunday at \$3.00 an hour.

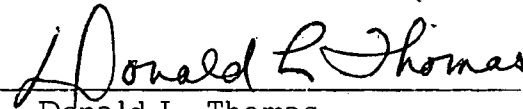
A Finance Committee report was given by Elder Charles Boand who reported that total receipts, through September, were \$22,266.93. If there is not an acceleration in receipts during the last quarter there is a possibility that we will be \$2,000 under our budgeted goal for 1961.

Elder Donald Thomas stated that financial statements, for the third quarter, pertaining to Operating Funds will be sent to members early in October.

A discussion was held concerning the forthcoming Planning Conference to be held at the home of Wendell and Jeanne Fentress, and the date of the conference was changed to October 15, 1961.

A letter from Charles Shangler was read by Elder Hal Wilson and presented to the Session for discussion. It was moved and seconded that a payment of \$7,000 from the Church Building funds be made to the Church Extension Board of the Presbytery of Chicago. The deposit will be applied to the \$40 down payment prior to ground breaking. A lengthy discussion was held concerning the report of the Structure Committee and it was agreed that this subject be placed on the agenda for further consideration at the next meeting.

The meeting concluded with prayer at 11:00 p.m.

  
Donald L. Thomas  
Acting Stated Clerk

MINUTES OF THE MEETING OF THE SESSION  
PRESBYTERIAN CHURCH OF BARRINGTON

The Session meeting of the Presbyterian Church of Barrington on November 6, 1961 was opened with prayer by The Reverend Winchester.

Those present:

Hal Wilson  
Lee Vance  
Leslie Gleason  
Henry Beard  
Don Thomas  
Carl Knipp  
Charles Board  
Gordon Monsen  
Norman Tucker  
Ralph Johnson  
Earl Norstrom  
Wilbur Edwards

The minutes of the meeting of October 2nd were read by the clerk and approved.

Mr. and Mrs. Richard Savidge and Mrs. Howard Hill visited with members of the Session, after which it was moved, seconded and passed unanimous that they be accepted for membership along with Susan Savage and Mr. Hill.

The clerk read a note from Mrs. John Bennett in which she enclosed a check for \$100.00 to be given to the church school. The clerk has acknowledged this wonderful gift from a non-member of our church.

The clerk read, also, a letter of resignation from Norma and Diane Schlenz. The motion was made, seconded and passed that their names be removed from the active membership roll.

A letter from the Chicago Presbytery was read, in which Mr. Shangler, requested the submitting to the Presbytery of a tentative budget for 1962.

Elder Wilson reported as follows on behalf of the Building Fund's financial position. Through October 31 we had total receipts of \$33,478.34. With the payment of \$7,000 to the Church Extension Board the present balance is \$26,478.34. Elder Wilson reported that we have 85 pledges for the Building Fund amounting to \$94,959.00. Payments on these pledges through October 31 were \$22,108.09, leaving a balance of \$72,850.91. We also have received seven cash gifts amounting to \$8,722.

Elder Ralph Johnson reported on behalf of the Building Committee in the place of Mr. George Grindell. Elder Johnson presented to the Session drawings of the interior of our new church. The Session by a vote of 9 to 3 authorized the Building Committee to proceed with the architects on the basis of the material presented.

The Structure Committee report was again brought before the Session with the re-reading of the Committee's recommendation, after which it was moved that the Structure Committee be called into session again and state its reasons for its recommendation of two boards and to outline the responsibilities of the proposed Board of Trustees. The clerk was requested to notify the Chairman of the Committee, Mr. Wendell Fentress, of this action with hope that a report could be rendered at the December Session meeting.

Mr. Gordon Monsen was chosen as Chairman and Mr. Don Thomas the other Session member for the Nominating Committee to choose church officers for the forthcoming year. At the last congregational meeting Mr. Leo Lyons, Mr. Larry Mullineux and Mrs. Wendell Fentress were chosen to serve on the Nominating Committee from the congregation.

The Chairman of the Christian Education Committee had no report.

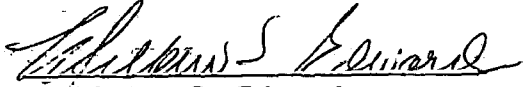
The Membership Committee report was given by the Chairman, Lee Vance. Mr. Vance requested that Session members make a special point of speaking to the new members on Sunday mornings. The new members are identified with boutonnières. One prospective couple recently pointed out that we were a trifle unfriendly as a group. The written report of the Chairman of the Membership Committee stated that prospect cards are now being returned to the Chairman following the fall program of calling on all likely prospective members. All Elders were urged to return their cards to the Chairman as soon as possible, so that the Minister and the Membership Committee could evaluate what steps should be taken with each prospect. The report from the Membership Committee included a notation that the Membership Committee is working with the Women's Group to arrange for a social period before the November lecture to enable

members and prospects to get better acquainted.

The Finance Committee report was given by Elder Board. Receipts through October 31 amounted to \$24,500 with receipts over disbursements of \$4,700, and a total in our bank accounts of \$10,000. Mr. Board announced that the church extension board has requested that we pay interest on the \$10,000 note (attached to the minutes) it has given to the board of national missions for the money to purchase a church site. The church extension board has not asked us as yet to sign any note for it for this money -- it may not do so unless and until the site is formally conveyed to the church. The extension board has requested that we pay to it the interest, which it must in turn pay the board of national missions. The Session approved the payment of interest on this note at the rate of 2% per annum during the first five years and 4% during the remaining 10 years; although according to the note interest does not commence until December 1, 1961, the church extension board has requested that we make the first payment commencing November 2nd, 1961.

It was the consensus of the Session that we should have a Christmas Eve service this year.

The meeting was adjourned at 11:45 p.m. with a prayer by Elder Ralph Johnson.

  
 Wilbur S. Edwards  
 Stated Clerk

MINUTES OF THE MEETING OF THE SESSION  
PRESBYTERIAN CHURCH OF BARRINGTON

The regular meeting of the Session of the Presbyterian Church of Barrington was held at the Manse at 8:20 p.m. on Monday, December 4th. The Moderator was The Reverend Paul Winchester.

Those Present:

Lee Vance  
 Norman Tucker  
 Carl Knipp  
 Hal Wilson  
 Leslie Gleason  
 Henry Beard  
 Ralph Johnson  
 Charles Board  
 Gordon Monsen  
 Earl Norstrom  
 Bill Edwards



Those Absent:

Donald Thomas

The meeting was opened with prayer by The Reverend Winchester, and the minutes of the meeting of November 6th were read and approved. The first order of business was the reception of new members, Mr. and Mrs. Paul Juley, Mr. and Mrs. Melvin Neal and daughter, Sally L., Mrs. Ruth Gross and Mrs. Al Borah. After an enjoyable visit together, it was moved, seconded and passed unanimously that these people be received into membership of the Presbyterian Church of Barrington by letters of transfer.

The Clerk read a letter of resignation from Mr. and Mrs. John Walker, who requested their membership be transferred to the Methodist Church, Barrington. It was moved, seconded and passed that we issue a letter of transfer, subject to further discussion by the members of the membership committee.

The Moderator announced that Elders Monsen and Edwards had been appointed by the Chicago Presbytery to serve on behalf of the Presbyterian Church of Barrington in the forthcoming Seminar for Laymen on The Nature of the Ministry.

Mr. Charles Board reported on behalf of the finance committee that to date we have received \$28,835.93. The chairman observed that there was a possibility we would exceed our budget for the year, and complimented the chairmen of the various committees on their excellent budget proposals for the new year. He also announced that it appeared at this time that we would have \$8,000 in receipts ahead of disbursements by the end of the year and that the church had received a \$1000 gift to be placed at the discretion of the Session. It was decided to deposit this gift in the organ fund. Elder Board also announced that the extension board had recently requested a payment of \$19 and some odd cents as interest on an \$8000 undetermined note. Mr. Board requested the Presbytery to give an explanation, but as yet has not heard back from the Presbytery.

Elder Gleason reported on behalf of the worship committee that attendance in November, 1961 was 108 versus 101 in October and 139 in November of 1960. He also announced that arrangements have been made for snow removal during the forthcoming winter.

It was decided that Communion service would be held Sunday, January 7, 1962. It was subsequently decided to hold this Communion service on December 31, 1961.

Elder Beard announced that a choir was planned for the December 24th Sunday service and there followed a discussion of the possibility of acquiring a choir director and a suitable place to rehearse. The worship committee was asked to make recommendations for an improved music program for the church at the January meeting.

It was decided by the Session to use adults as ushers except during the summer when members of our Youth Fellowship would be incorporated from time to time.

Elder Tucker reported on behalf of the Christian Education Committee that serious thought had been given to an adult education program. Elder Edwards spoke of the possibility of having outstanding guest speakers come for an adult program during Lent. Meetings would be held once a week with a theme developed by the Christian Education committee. Names of outstanding people were given as examples. In getting a reaction from members of the Session, the consensus was that such a program was too arduous and not warranted at the present time.

Elder Vance reported on behalf of the membership committee reminding all Elders to please make visitations assigned to them and return the cards as soon as possible.

The Pastor reported that at the beginning of the year the church had 230 members. Since then we have received 39 new members, lost seven and two have resigned with unannounced future church affiliations. (There followed a discussion as to whether the two members referred to as resigned should be thought of as suspended.)

The Pastor further reported that during October and November 225 members had been in church. Of the total membership, ten families were not in church during October and November. There was much discussion regarding members not in regular attendance.

Elder Board reported on behalf of the structure committee as Chairman Fentress could not be reached that evening. The motion was made, seconded and passed to approve the report, which calls for the formation of a separate board of trustees. It was the further sense of the Session that when specific powers were placed upon the board of trustees by the Session, it should be made eminently clear that the preparation of the budget be subject to approval of the Session prior to its submission to the congregation. A motion was made that the report of the committee be presented to the congregation with the sense of the Session as stated. The motion was seconded and passed.

The annual meeting was set for Thursday, January 11th, 1962.

In view of the conflict with New Years Day the January Session meeting was moved for January 8th.

Elder Beard recommended that a choir of 36 people be provided for in our new church. The Building Committee reported that present accommodations would hold 28 members. A long discussion followed regarding the size of the choir in light of the present and future sizes of our congregation and the architect's recommendation of the inside effect of the steeple. Mr. Johnson asked that he be given a sense of the Session to carry back to the Building Committee. Elder Edwards summed up the consensus of the Session members.

the effect that the proposed opening below the steeple was of secondary consideration to having space of adequate size for the choir.

Elder Beard was to meet with the Building Committee further on the matter of the size of the choir and the necessary space to accomodate them.

The Session meeting was set for Sunday afternoon, December 17th at 5 p.m. to hear further from the building committee with regard to the choir area and to have an informal discussion with the Minister regarding his work.

The meeting was adjourned with prayer at 12:30 a.m. December 5th.

*Wilbur S. Edwards*  
Wilbur S. Edwards  
Stated Clerk

MINUTES OF THE SESSION MEETING OF  
THE PRESBYTERIAN CHURCH OF BARRINGTON

A Session meeting was held in the teachers' lounge of the Countryside School Sunday, December 10th beginning at 10:10 a.m. This particular meeting was held in place of the December 17th meeting decided upon at the Session meeting of December 4th. The purpose of the meeting was to examine new plans of the choir loft as worked out by Elder Henry Beard with Faulkner and Faulkner, the architects.

The meeting was opened with prayer by The Reverend Winchester.

Those Present:

- Lee Vance
- Norman Tucker
- Donald Thomas
- Charles Board
- Hal Wilson
- Leslie Gleason
- Ralph Johnson
- Carl Knipp
- Wilbur Edwards
- Gordon Monsen

Those Absent:

- Henry Beard
- Earl Norstrom

The meeting was turned over by the Moderator to the chairman of the building committee, Mr. George Gruendel, who in turn requested the Clerk to read the following letter from Elder Beard, who could not be present:

December 8, 1961.

"Mr. Wilbur Edwards, Clerk  
The Presbyterian Church  
Barrington, Illinois

Dear Bill:

This will confirm our conversation two nights ago regarding my approval of the revised gallery plans for our new church. I am most happy that we were able to incorporate all of our wishes in the new arrangement so satisfactorily.

Today I have a copy of the new layout from Mr. Faulkner, our architect, and also a copy of his letter to Ralph Johnson of December 7th. This embodies the details Mr. Faulkner and I worked out in his office the previous day. The choirloft is increased to seat at least 34 people, the overhang of the gallery is reduced from ten to seven feet, the organ spaces are much more advantageous, the open tower feature is preserved. It would seem everyone is now happy.

I am sorry I cannot be with you Sunday, since I am going to Rock Island for Maudie's concert at Augustana College that afternoon. But this will confirm my approval of the building developments to you and the Session. I have discussed these items in detail also with Ralph and our Pastor.

Kindest personal regards,

Henry Beard  
Midwestern Representative  
M. P. MOLLER, INC.

HB:rd

Incidentally, our engineers have already prepared a proper schedule of organ installation conduits and requirements for incorporation in Mr. Faulkner's building specifications. Everything will then be in readiness for any future organ installation."

Ralph Johnson was then requested by Mr. Gruendel to present the revised plans as worked out by Elder Beard and the architects. It was moved, seconded and passed unanimously that the Session grant approval to the plans as submitted.

The building committee presented its tentative schedule for the church building program. By January 12th they expect to have working drawings from the Faulkners for final O.K. by February 1st. Ground would then be broken by March 15th with the first unit of the church finished by Thanksgiving.

The summary of the building finance program was presented. It was noticed that the handling of paper details with regard to the building program was now in excellent condition and that payments towards the building program had stepped up.

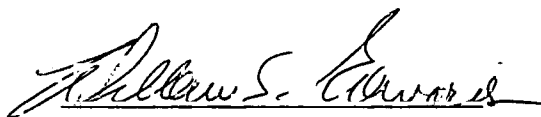
Chairman Gruendel reviewed the cost of the first unit at approximately \$205,000 for only the sanctuary and the bare furnishings. He reminded the Session that additional funds would be necessary for furnishings. The building committee is hopeful that we will also be able to build the administrative unit and the loggia area. These units would not be complete, but would provide the basic facilities, thereby providing for additional space for the Christian education program of the church and an administrative area for the Pastor. If successful in achieving this objective, the Church School would use the facilities of the administrative area and the loggia would provide space for the Pastor's study. We will save \$9000 to \$10,000 in construction costs if we are able to build these two units at the same time that the sanctuary building is constructed.

Our understanding with the Church Extension Board provides that any additional monies we can receive prior to March 15th we will be able to use towards financing our initial program. Mr. Gruendel estimated that by February 18th we should be in a position to know just what our funds will permit us to ask for. The addition of the two wings would come to approximately \$40,000, against which we can probably borrow 60%.

It is the intention of the building committee to steadily go about the matter of securing funds for the building program as opposed to an announced second campaign.

Mr. Ruth Cook was introduced to the members of the Session as an applicant for membership in the church. It was moved, seconded and passed unanimously that her membership on reaffirmation of faith be accepted by the Session and that she be formally taken into the church membership at a Sunday morning service later during the month of December.

The meeting adjourned at approximately 10:45 a.m. with prayer by Elder Vance.



Wilbur S. Edwards  
Stated Clerk