

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE
BARRINGTON PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on November 9, 2015, at 7:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the board and the press on November 6, 2015.

Present and acting as trustees were:

Donald F. Minner, President
Carolyn Welch Clifford, Vice President
Carrie F. Carr, Treasurer
Barbara Pintozzi, Secretary
Denise Peters
William J. Pizzi
Denise Tenyer

Also in attendance were:

Detlev Pansch, Executive Director
Donna Searle, Staff

President Minner asked if there were questions on the minutes of the Regular Meeting of October 12, 2015. There were none. Mr. Minner moved to approve the minutes of the October 12 meeting as presented. Ms. Tenyer seconded the motion.

Ayes: Minner, Clifford, Carr, Pintozzi, Peters, Pizzi, Tenyer
Nays: 0
Absent: 0
Motion: CARRIED.

President Minner asked if there were any questions or discussion on Ordinance 2015-7, Ordinance Levying and Assessing taxes of Barrington Public Library District, Cook, Kane, Lake, and McHenry Counties, Illinois for the fiscal year beginning July 1, 2015 and ending June 30, 2016. Ms. Carr moved and Mr. Pizzi seconded a motion to adopt Ordinance 2015-7 as presented.

Ayes: Minner, Clifford, Carr, Pintozzi, Peters, Pizzi, Tenyer
Nays: 0
Absent: 0
Motion: CARRIED.

Ms. Carr presented the Treasurer's report. Beginning balance was \$6,847,561.56 with receipts of \$106,630.80 and expenditures of \$487,922.61; leaving an ending balance of \$6,466,269.75. This ending balance is \$859,821.81 more than that of one year ago.

Director Pansch noted the ending balance includes \$500,000 to be used for a loan payment due December 1, 2015. Cook County collections reflect collections which are eight percent ahead of last fiscal year, in which the library collected less than expected. Mr. Pansch reported that the library has still not received last year's per capita grant, and there is no information at this point on what will be decided at the State level. In future years, the library will not budget for receipt of the per capita grant. Mr. Pansch further noted the insurer for Worker's Compensation performed an audit, and the library was found to be

overpaying for Worker's Compensation. The library has received a check in the amount of \$15,601.00 correcting this, which returns to the Worker's Compensation Fund.

Ms. Tenyer asked whether the library attempts to spend the full-budgeted amounts for line items. Director Pansch responded that with library materials, the attempt is made to provide as many new materials as the budget will allow. In regard to supplies and other line items, the library purchases only as needed, while remaining under budget. Ms. Clifford asked about piano tuning for fall/winter concerts. The library tunes the piano twice per year, Spring and Fall, in line with changing weather patterns which affect tuning. The piano was tuned in early November.

President Minner asked how the library is doing with total budget at this point in time. Director Pansch reported the library is currently on track with all budget line items.

Ms. Carr asked from where the Impact Fees revenue source originates. Director Pansch explained that individual developers have an agreement with taxing bodies. A newly constructed home will not yet be taxed in the first year. The builder submits an impact fee. These dollars essentially pay for library services used in the interim time span until the property is added to the tax rolls.

Ms. Tenyer moved to approve the Treasurer's Report and bills for payment as presented. Ms. Pintozzi seconded the motion.

Ayes: Minner, Clifford, Carr, Pintozzi, Peters, Pizzi, Tenyer
Nays: 0
Absent: 0
Motion: CARRIED.

Ms. Clifford reported on the Personnel Committee Meeting, which was held on October 26, 2015. The Personnel Committee met to evaluate the performance of the Executive Director. Discussed were objectives and how they were met, the job description, goals, and compensation compared to other libraries. The Committee reviewed the library's overall customer service, organization growth, legal interactions, and Board of Trustee interactions. The Board is very pleased with Director Pansch's performance. The Personnel Committee agreed upon compensation for the FY 2015 which aligns with this year's merit raise pool for Barrington Area Library employees and recommends awarding Mr. Pansch a 3% raise. No motion or second was required on this measure. A roll call was conducted. All aye. Director Pansch will receive a letter.

Director Pansch stated that he believed the review by the Personnel Committee was a good dialogue. Director Pansch reported the review and submittal of the Per Capita Grant. No action was required on this measure.

There being no further business, Ms. Tenyer moved, and Ms. Carr seconded to adjourn.

Ayes: Minner, Clifford, Carr, Pintozzi, Peters, Pizzi, Tenyer
Nays: 0
Absent: 0
Motion: CARRIED.

Adjournment was at 7:39 p.m.

Secretary