

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE BARRINGTON PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on July 13, 2015, at 7:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the board and the press on July 10, 2015.

Present and acting as trustees were:

Donald F. Minner, President
Carolyn Welch Clifford, Vice President
Carrie F. Carr, Treasurer
Barbara Pintozzi, Secretary
Denise Devereux Peters
Denise Tenyer

Absent was:

William J. Pizzi

Also in attendance were:

Detlev Pansch, Executive Director
Donna Searle, Staff
Mr. Bob Webb, Citizen

President Minner called the meeting to order, acknowledged Mr. Webb, and asked if he had any comments. There were none.

President Minner asked if there were questions on the minutes of the June 8 Regular Meeting. There were none. Mr. Minner moved, and Ms. Tenyer seconded, to approve the minutes of the June 8 meeting as presented.

Ayes: Minner, Clifford, Carr, Peters, Tenyer
Nays: 0
Abstain: Pintozzi
Absent: Pizzi
Motion: CARRIED

Executive Session minutes were reviewed for November 23, 2009, December 14, 2009, and February 8, 2010, and July 14, 2014. Ms. Pintozzi moved to hold these Executive Session minutes confidential and not release them for public viewing. Ms. Peters seconded the motion.

Ayes: Minner, Clifford, Carr, Pintozzi, Peters, Tenyer
Nays: 0
Absent: Pizzi
Motion: CARRIED.

President Minner discussed Board Committee assignments for the 2016 fiscal year. Ms. Pintozzi expressed a desire to become a member of the Policy Committee. She was added to this committee.

Ordinance 2015-4, an Ordinance providing for Tentative Budget and Appropriations of Barrington Public Library District, Cook, Kane, Lake and McHenry counties, Illinois for the fiscal year beginning July 1, 2015 and ending June 30, 2016 was reviewed. The committee reviewed the Working Budget for fiscal year 2016 and recommended approval as presented. Mr. Minner moved, and Ms. Carr seconded, to approve Ordinance 2015-4 as presented.

Ayes: Minner, Clifford, Carr, Pintozzi, Peters, Tenyer
Nays: 0
Absent: Pizzi
Motion: CARRIED.

President Minner set the date for the Budget and Appropriations Ordinance Hearing for September 14, 2015.

Ms. Carr presented the Treasurer's report. Beginning balance was \$3,959,060.23 with receipts of \$1,654,627.78 and expenditures of \$609,507.17; leaving an ending balance of \$5,004,180.84. This ending balance is \$143,192.60 less than that of one year ago. Director Pansch noted that there is a larger amount in CDs than there was a year ago. CDs are offering better rates than Illinois funds. Ms. Carr moved, and Ms. Pintozzi seconded, to approve the Treasurer's report and bills for payment as presented.

Ayes: Minner, Clifford, Carr, Pintozzi, Peters, Tenyer
Nays: 0
Absent: Pizzi
Motion: CARRIED.

Ms. Carr reported on the Budget, Finance and Levy Committee Meeting, which was held prior to the Regular Meeting at 6:00 p.m. to review the Fiscal Year 2016 working budget. Ms. Clifford mentioned she had received questions regarding the state of the parking lot. Director Pansch replied that replacing the parking lot would not occur during this fiscal year due to the library roof being a priority. Patching of the parking lot will take place this fiscal year. Ms. Clifford also commented that, as the library is a tax-capped entity, the Levy ordinance may not increase by more than .8 over last year. The Committee recommended the adoption of the Fiscal Year 2016 budget.

Ayes: Minner, Clifford, Carr, Pintozzi, Peters, Tenyer
Nays: 0
Absent: Pizzi
Motion: CARRIED.

Director Pansch gave his report, noting areas in the community for the library to provide additional service. One example is the Greencastle community, which has a significant Chinese population. Members of the library recently met with them. Fanny Liu, a member of the Customer Service team, assisted with a library tour and discussion of library services.

Director Pansch stated that there are three payments left on the loan, due in December. Circulation is up 5.7 percent and door count is up 28 percent, a significant increase since the renovation. Locker delivery is up by three percent. The percentage of Youth Services materials circulated out of total circulation went up by 2% and now represents 36% of all items circulated; which highlights that customers continue to utilize all services offered by Youth Services.

Mr. Pansch mentioned there will soon be a door count for Youth Services which will assist with staffing at peak times. Ms. Tenyer questioned how a count could be taken in an open area. Director Pansch described software which will be implemented utilizes security cameras to provide the count. Ms. Tenyer noted the joy of the library's youth who use the area. Director Pansch said that it has become a destination, and mentioned the new angles and curves pieces which were added to the Imagination Playground. The angles and curves are of particular interest to a slightly older group of children.

Director Pansch mentioned the Summer Reading Program. Barrington Bank and Trust has offered a \$500 donation to the Cuba food pantry and a \$500 donation to the Barrington Township food pantry when the summer reading goal is reached.

Ms. Pintozzi questioned why 3M Cloud service would be ending. Director Pansch told the Board that 3M Cloud used to be the only service offering tight integration with the on-line catalog. Overdrive now offers great integration as well, and also offers opportunities for Kindle. Since each requires a platform fee of \$5,000, there is no reason to duplicate services. The Overdrive service will continue due to the additional Kindle opportunities. Ms. Clifford wondered whether titles would be lost when 3M Cloud ended, and Director Pansch responded that 3M titles would be migrated to Overdrive.

In other news, Director Pansch discussed using the Atrium to interact with customers and introduce equipment to the public. Recently, a program presenting the laser cutter was held in the Atrium, and attracted 160 people. A new attachment has been ordered for the laser cutter which will allow for etching glass.

In New Business, the Audit Committee will work with the Office Manager to set up a time to do the audit. Ms. Clifford stated that additional presentations from staff at Board Meetings, such as the presentation by Ms. McBride at the June meeting, would be appreciated. Director Pansch responded that the staff would be happy to do this.

There being no further business, Ms. Pintozzi moved, and Ms. Peters seconded, to adjourn.

Ayes: Minner, Clifford, Carr, Pintozzi, Peters, Tenyer
Nays: 0
Absent: Pizzi
Motion: CARRIED.

Adjournment was at 8:14 p.m.


Secretary